



STATE OF NEVADA  
OFFICE OF THE ATTORNEY GENERAL  
BUREAU OF CONSUMER PROTECTION

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Las Vegas, Nevada 89135

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*Attorney General*

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Chief Deputy Attorney General*

**July 2, 2015**

**Utility Analyst/Engineer/Accountant**

***Unclassified Position Announcement  
Open Competitive***

***Open until filled***

**Bureau of Consumer Protection  
Las Vegas or Carson City, Nevada**

**POSITION TITLE: Utility Analyst, Engineer, Accountant**

**APPROXIMATE SALARY RANGE:**     \$ 83,162 - Employee/Employer Paid  
   \$ 73,677 - Employer Paid

**DUTY STATION:**     Las Vegas or Carson City, Nevada.     The Bureau of Consumer Protection has offices in both Carson City and Las Vegas. Occasional travel may be required to either city and throughout the State.

**POSITION STATUS:** Full-time, unclassified position, exempt (FLSA); serves at the will of the Consumer Advocate; contingent upon successfully passing a background check.

**POSITION SUMMARY:**     The position will provide analytical support to the Consumer Advocate on matters related to regulated utilities that deliver electricity, natural gas and water for matters before the Public Utilities Commission of Nevada. Such duties would include reviewing filings, obtaining additional information through the formation and issuance of written questions, on-site reviews and meeting with the respective company utility personnel and may require providing testimony regarding the findings. In addition the position duties require analyzing testimony filed by other interveners, developing

strategies and positions relative to negotiations, and providing technical support to BCP's legal staff in preparation of cross-examination at hearings, briefs, motions or other legal pleadings as required in utility proceedings.

The position may assist with consumer complaints or questions regarding consumer matters related to utility matters.

May be expected to perform additional job-related duties and to have or develop additional specific job-related knowledge and skills.

### **QUALIFICATIONS**

**SKILLS REQUIRED:** Applicants must have effective written and verbal communication skills. Applicants must be able to work in a team environment in collaboration with technical staff, attorneys, legal researchers, and support staff; compile and summarize information and prepare periodic or special reports related to case assignments; and contribute effectively to the accomplishment of team or office goals, objectives, and activities. Applicants must be highly professional, well-organized, self-motivated, punctual, and prompt.

**PHYSICAL DEMANDS:** This position requires mobility to work in a typical office setting and use standard office equipment; and to travel to various parts of the State. It also requires vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone. The applicant must be able to speak in a clear and understandable manner, and to hear and respond to questions posed. Accommodation may be made for some of these physical demands for otherwise qualified individuals who require and request such accommodation.

**EDUCATION AND EXPERIENCE:** Bachelor degree from an accredited college or university with major course work in accounting or finance, or engineering or law and three years professional level experience with a regulated utility company or an agency responsible for regulating utilities; or an equivalent combination of education and experience.

Salary offers are based on a wide array of factors such as a candidate's experience, skills, and education. Once hired, salary growth within the job classification will be based on performance development and budget availability.

**Position Location:** The position will be located in Carson City or Las Vegas, Nevada.

**This position announcement lists the major duties and requirements of the job and is not all-inclusive. The incumbent may be expected to perform additional job-related duties and may be required to have or develop additional specific job-related knowledge and skills.**

Interested applicants should e-mail, or deliver a resume to:

Beverly Joiner  
Office of Attorney General  
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Las Vegas, NV 89135  
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Email: [bcpserve@ag.nv.gov](mailto:bcpserve@ag.nv.gov)